



Dear SCA Families,

At Scintilla Charter Academy, we are proud and fortunate to have a dedicated and supportive school community. Our staff, administrators, parents, and families all recognize that a strong partnership between SCA and our families must exist. The purpose of this code of conduct is to provide the expectations around the conduct of all parents, families, and visitors connected to our school.

Our priority is to nurture our scholars to become successful, happy, and respectful individuals who leave us with a love of learning and the tools they need to thrive in the world! We value the importance of a true partnership created by establishing relationships with our families built on trust, support, and consistency combined with high expectations for student achievement and character. Our entire school family is expected to uphold our Habits of Character which are respect, perseverance, responsibility, and service.

Just as we expect our staff members to treat our scholars and our families respectfully, our staff have every right to be treated with respect and courtesy. We will not tolerate any member of our staff being subject to aggressive, intimidating, or threatening behavior. Any instances of aggressive, intimidating, or threatening behavior, whether they be in person or through social media, will be reported to our administrative staff.

Together we create a positive and uplifting environment not only for the children but also for all who work and visit our school. It is important for parents and families to make sure any person supporting their child on their behalf is aware of this policy.

Sincerely,

A handwritten signature in black ink that reads 'Mandy Brewington'.

Mandy Brewington, Superintendent



## Parent and Family Code of Conduct

### Purpose and Scope

The purpose of the Parent Code of Conduct is to provide a mutual understanding to all parents/guardians and visitors to our school about conduct expectations while on school property, at school events, and when interacting with school employees and/or scholars.

### General Expectations

We expect parents/guardians and visitors to have a fundamental understanding and commitment to the following general propositions:

- Teachers, administrators, and parents/guardians want all children to learn in a safe environment
- All children deserve a safe, positive, and joyful learning environment
- Teachers, administrators, and parents/guardians must work together for the benefit of all scholars
- All parents/guardians and visitors, as well as all members of the school community, deserve to be treated with respect
- The school should be provided an opportunity to resolve issues of concern before public criticism.

### Prohibited Behaviors

To provide a peaceful and safe school environment, the school prohibits the following behaviors by parents/guardians and visitors:

- Disrespectful, abusive, threatening, profane, elevated tone, or harassing communication, either in person, by e-mail or text/voicemail/phone, or other written or verbal communication
- Disruptive behavior that interferes or threatens to interfere with school operations, including the effective operation of a classroom, conferences, an employee's office or duty station, a campus lobby, or school grounds, including sporting events, parking lots, and car-pickup
- Threatening to do bodily harm to a school employee, visitor, fellow parent/guardian, or scholars
- Threatening to damage the property of a district employee, visitor, fellow parent/guardian, or scholar.
- Damaging or destruction of school property
- Inappropriate gifts
- Threats of posting negative comments on social media
- Demands for meetings at unreasonable times and or unreasonable lengths, without prior notice
- Attempts to dictate management decisions
- Frequent or repetitive meetings about an issue that has already been addressed
- To incite other parents to join or make a complaint
- Excessive unscheduled campus visits, e-mails, text/voicemail/phone messages, or other written or oral
  - School staff and administration may not always be immediately available to speak with you. The only way to *ensure* that you can speak with a staff member or administrator is to schedule an appointment. Staff and administrators have a practice of attempting to return all phone calls/e-mails within 24 hours with great success. Your calls and visits will be responded to in the timeline consistent with this practice if someone is not immediately available to speak with you.
- Defamatory, offensive, or derogatory comments regarding the school, school staff, other scholars made publicly to others
  - Any concerns that you have should be made through the appropriate channels so they can be dealt with fairly, appropriately, and effectively
  - This includes the use of any social media medium, including but not limited to websites, blogs, wikis, and social networking sites such as Google, Facebook, Instagram, Snapchat, LinkedIn, Twitter, etc.

### Consequences

Depending upon the severity of the incident, parents/guardians or visitors may be ejected from or otherwise banned from campus and the ability to attend or participate in school-sponsored events under the criminal trespass laws. In situations involving lesser infractions or where remediation is viable, a warning will be provided, either verbal or in writing, before the filing of trespass and issuance of a formal ban. Should a parent/guardian or visitor fail to heed the direction issued in the warning, a ban or other restrictions designed to deter the conduct will follow. No restriction, however, will prevent the parent/guardian from working collaboratively with the school to meet the child's educational needs, nor will a parent/guardian be excluded from a child's IEP meeting.

Scintilla does not have ISS (In-school Suspension) or an alternative school. As stated in the SCA Student Code of Conduct, if a child's behavior negatively impacts the learning or safety of other scholars, the parent will be notified and may be required to schedule a conference or pick up the child from school. By signing the Parent Code of Conduct, the parent/guardian acknowledges this expectation and agrees to partner with SCA. If a parent repeatedly refuses to communicate with his/her child's teacher/school administrator or pick up their child if their child violates the Student Code of Conduct, the scholar will not be allowed to return to school until the parent/guardian follows through with expectations indicated in the Parent Code of Conduct. These absences will be unexcused.