



Acknowledgment of IGNITE Terms

- My child and I agree to abide by the Scintilla Charter Academy Code of Conduct and all policies and procedures outlined in the Scintilla Charter Academy Handbook.
- **Parents are required to sign up for the Ignite Remind App.**

**Send a text to
81010
text this message
@scaignite4**

Parents will text Cindy Gregory (229-251-4445) or send a message through the Remind App when on their way to school for pick up so scholars will be ready to dismiss.

- I understand that non-compliance may be grounds for withdrawal from this program.
- I understand that my child may be dismissed from the program immediately, without payment refund, for hitting, slapping, kicking, or physical and verbal altercations of any form. Fighting will NOT be tolerated.
- I acknowledge my responsibility to provide payment for before and/or after school care to Scintilla Charter Academy's IGNITE program.
- **Payments not rendered in a timely manner will result in an automatic \$25 late fee and possible withdrawal from the program. Payments may be made online through myschoolbucks.com.**
- **I accept responsibility for providing punctual pick-up transportation for my child and acknowledge that a late fee of \$30.00 after 6:00 p.m. (5:00 p.m. on Friday) will be due at the time of pickup and the child will not be able to attend Ignite until the late fee is paid in full.**
- If I am going to be late to pick up my child(ren) due to emergency circumstances, I agree to notify the IGNITE Director immediately.
- I understand that notification of a late arrival does not eliminate the late fee.
- After the second late infraction, your scholar will be denied participation in the IGNITE Program.
- I understand that my child will only be released to the individuals listed in Infinite Campus as authorized pickup persons.
- I will communicate transportation changes in advance via the remind app, email, or fax including my picture identification along with the transportation change.
- Individuals picking up my child will be asked for photo identification.
- I understand that the "Ignite" **PINK** placard must be displayed during pickup.
- I acknowledge that I have been informed that this program is not a licensed child care facility. I also understand this program is not required to be licensed by the Georgia Department of Early Care & Learning and this program is exempt from state licensure requirements.
- I acknowledge receipt and I agree to abide by the IGNITE terms and conditions as stated here and in the SCA and/or Spark Academy handbook.



- Fees: - A non-refundable yearly registration fee in the amount of \$25.00 per family is required for participation in the Ignite Program. Please see the price list below. The Monthly fee is a set rate regardless of the number of school days attended. The Friday Afternoon Only rate is \$66.00 per child and requires a month commitment. Payment must be made in advance. Early Care is offered 5 days per week.
- Any needed changes to a family's chosen product can only be made before the billing occurs for that month. For instance, if a 3 scholar afternoon only family needs to add morning care - this change will have to be communicated and completed prior to the 20th of the month prior (invoice date). No changes, that will result in partial payments, will be allowed.
- **If you intend to withdraw your scholar from Ignite, a written notice must be submitted by the 20th of the prior month. Otherwise, you will be responsible for the upcoming month, as well as, a \$25 late fee. If a scholar is withdrawn or has a remaining balance from a prior school year, a re-enrollment fee of \$100 will be due prior to attending in the current school year. Acceptable payment methods, for this fee, are cash and/or money order.**
- You will receive digital invoices for payments due - as a convenience only. It is the responsibility of the parent to ensure that contact information (phone number and email addresses) is up to date within Infinite Campus for invoices to be processed successfully. This, along with reminders, is only a convenience provided and will not determine your fee amount or due date - since that information is listed below in this document.
- **All monthly payments will be due on the 20th of the month, for the following month. For example, a payment is due on August 20th for the month of September. A \$25.00 late fee will be incurred on all payments not received by the 25th of the month. Your child(ren) will NOT be able to attend starting the 1st of the upcoming month, pending payment, until after the late fee and balance is paid in full. All outstanding balances must be paid in full before enrollment of the upcoming year.**
- All payments must be paid monthly online through myschoolbucks.com. No refunds will be given if a child is absent or suspended. Please be careful choosing products in MySchoolBucks. No refunds will be processed due to incorrect products chosen. No fees will be assessed during school holidays. Any pre-paid fees will be forfeited if the scholar is withdrawn early or suspended unless otherwise approved by administration.
- **Ignite enrollment is a year long commitment which consists of 10 equal monthly payments. This is to help our families budget each month knowing their Ignite payments will not fluctuate. The number of days Ignite is offered for the school year is calculated and divided into 10 equal monthly payments. Enrollment is always open, however, payments will not be prorated for that month. Once a scholar is withdrawn from Ignite, they will not be eligible to re-enter the program until the following school year.**



● **IGNITE-PRICE LIST**

Monthly Billing

	Afternoon Only	Morning and Afternoon	Morning Only
One Scholar	\$175.00	\$245.00	\$70.00
Two Scholars	\$263.00	\$386.00	\$123.00
Three Scholars	\$350.00	\$525.00	\$175.00
Four Scholars	\$438.00	\$667.00	\$229.00

Friday Only - Afternoon Care (2pm-5pm)

	Afternoon Only
Each Scholar	\$70.00

*Added option for Middle and Upper School scholars participating in SCA sports/extracurricular activities: Parents can choose to enroll their athletes in Ignite on days when no practices or games are scheduled. The fee is \$15 per day, per scholar, and MUST be paid on the Thursday (by 6:00 pm) prior to the week they plan to attend. Please notify the Ignite Director regarding which days your scholar(s) will attend so that staff can be notified. Acceptable payment methods, for this option, are cash and/or money order. A \$25 late fee will be added, if fees are not paid by the due date.

****Prices do not reflect the \$25 Family Registration Fee.****

****Late Pick-up Fee of \$30 will be enforced.****

****If monthly payments are late, a \$25 Late Fee will be automatically added and must be paid separately on my school bucks.****

****If a scholar is withdrawn or has a remaining balance from a prior school year, a re-enrollment fee of \$100 will be due prior to attending in the current school year. Acceptable payment methods, for this fee, are cash and/or money order. ****