



2171 East Park Avenue
Valdosta, GA 31602
229-244-5750

STUDENT PRIVACY STATEMENT AND VOLUNTEER CONFIDENTIALITY AGREEMENT

Under Federal law, state law and Scintilla Charter Academy policy, ALL information about students maintained by Scintilla Charter Academy is confidential with the exception of: student name, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received and the most recent school attended.

Students in Scintilla Charter Academy have the right to expect that information about them will be kept confidential by all volunteers. Additionally, the U.S. Congress has addressed the privacy-related concerns of educators, parents and students by enacting the Family Educational Rights and Privacy Act (known more commonly as “FERPA” or the “Buckley Amendment”). Among other provisions, FERPA allows the government to withdraw federal funds from any educational institution, including the Scintilla Charter Academy, which disseminates a student’s education records without his or her parent’s consent.

- Each student with whom you work has the right to expect that nothing that happens to or about him or her will be repeated to anyone other than authorized school department employees, as designated by the administrators at your school. Even when discussing a student with those who are directly involved in a student’s education, such as a teacher, principal, or guidance counselor, you may not share otherwise confidential information with them unless it is relevant to the student’s educational growth, safety, or well being.
- You may use confidential student information only for the purpose authorized by the principal. You may not use confidential information for any unauthorized purpose even if you believe doing so is in the best interest of the student.
- You may not share information about a student even with others who are genuinely interested in the student’s welfare, such as social workers, scout leaders, clergy, or nurses/physicians (a grave medical emergency, in which a student’s health or safety is in immediate risk and in which confidential information may be necessary for a student’s care, is the only exception). Thus, you must refer all such questions to the principal.
- Parents, friends, or community members may in good faith ask you questions about a student’s problems or progress. Again, you must refer all such questions to the principal. You may not share information about a student even with members of your own family or the student’s family.
- Before you speak, always remember that violating a student’s confidentiality isn’t just impolite, it’s against the law.

Agreement

I, _____ as a volunteer for Scintilla Charter Academy acknowledge that I have read and understand the above privacy and confidentiality requirements. I agree never to disclose information about a student’s records to anyone other than an authorized school department employee. I will refer all requests for such information from those not directly involved in the student’s education to the school principal. I will use confidential student information only for the purpose authorized below by the principal.

The only purpose for which the above signed volunteer may have access to and use confidential student information for is his or her volunteer work in:

- the school attendance office
- the school counseling office
- the school main office

Volunteer’s Signature

Date



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RELEASE AND HOLD HARMLESS AGREEMENT

_____ (“Volunteer”) states that he/she is a volunteer
(Print Name)
who desires to make improvements to Scintilla Charter Academy’ facilities and/or programs and services to students.

As such the volunteer specifically releases, discharges and holds harmless Scintilla Charter Academy, Inc., a body corporate, and any and all of its members and employees of and from any and all liability, responsibility, or damages whatsoever for any death, personal injury or property damage resulting from or arising out of making, existence, placement, construction, maintenance (or failure to maintain) improvements to the above described facilities; and/or resulting from or arising out of the volunteer’s presence upon or occupancy of Scintilla Charter Academy’ property.

VOLUNTEER:

Print Name

Signature

Date